

ANNUAL DISTRICT MEETING AND ELECTION

The school district shall hold an annual meeting and election at which the district's registered voters will elect members of the Board of Education and vote on the district budget for the coming school year. The annual district meeting and election will be held on the third Tuesday in May, unless this date conflicts with religious observances on that day, in which case the annual meeting and election will be held on the second Tuesday in May.

The Board shall approve and direct the District Clerk to publish a notice of the time and place of the annual meeting and election at least four times within the seven weeks prior to the meeting, in two newspapers, if there are two, and in one newspaper, if there is one, having general circulation within the district. The first publication of the notice shall be at least 45 days prior to the meeting. The notice shall also contain notice of any other matter required by law.

Copies of the budget to be voted upon at the annual meeting and election will be available in each district school building for district residents upon request at the time of the annual meeting and election and 14 days (other than Saturday, Sunday and holidays) prior to the meeting.

The Board shall appoint assistant clerks, chief election inspectors and election inspectors as necessary for the annual meeting and election at a Board meeting held before the annual meeting and election.

The Board has designated ten election districts in the school district. Any change in the polling places must be approved by the Board. The election districts are as follows:

- Lime Kiln School
- Summit Park School
- Ramapo Freshman Center
- Ramapo High School
- Hillcrest School
- Rockland Community College – Spring Valley Annex
- Spring Valley High School
- Margetts School
- Chestnut Ridge Middle School
- Hempstead School

The Board shall appoint a Permanent Chairperson for the annual meeting and election. According to State Education Law, the person selected must be a qualified voter in the district; that is, he must be a citizen of the United States, 18 years of age or older, and a resident of the school district for 30 days or more. The Permanent Chairperson shall serve for

the duration of the annual meeting and election or special district meeting and shall be responsible for:

1. declaring the polls open and closed;
2. dealing with complaints and irregularities;
3. attest to the authenticity or the election results.

Propositions

The Board has the authority, under the Education Law, to adopt reasonable rules and regulations concerning the submission of petitions to the Board to place propositions on the ballot. Pursuant to those provisions, the Board establishes the following guidelines:

1. Unless otherwise provided by the Education Law, petitions for the submission of a proposition must contain a minimum of 25 signatures of qualified voters of the district, or 5 percent of the eligible voters who voted in the previous annual election of the members of the Board, whichever is greater.
2. Petitions must be filed with the District Clerk at least 45 days prior to the annual meeting and election, except for petitions relating to a proposition which must be included in the publication of the notice of the annual meeting. Such petitions must be submitted 60 days in advance of the annual meeting and election.
3. Propositions must include the specific appropriations necessary for the purposes listed.
4. Wording of a petition must comply with legal requirements. If the wording does not comply, it may be changed or altered by the Board, or the Board may reject a petition for failure to comply.

Propositions received in accordance with these specifications will be placed on the ballot and will be voted upon by the voters in the same manner as the proposed budget, except that the Board shall not be required to place any propositions on the ballot which is within the exclusive province of the Board, or otherwise forbidden by law. No proposition involving the budget may be submitted to the voters more than twice.

The Board may also, on its own motion, submit propositions. The decision to present such propositions shall be made in sufficient time to meet the legal requirements of public notice.

Ref: Education Law §§416(3); 1608(2); 1716(2) 1804(4); 1906(1); 2002(1);
2003(1)(2); 2004(1)-(7); 2009; 2017; 2021; 2022(1),(4)-(5); 2025; 2035(2); 2601-a(2)
General Construction Law §60
Matter of Hebel, 34 EDR 319 (1994)
Matter of Martin, 32 EDR 567 (1993)
Matter of Como, 30 EDR 214 (1990)

Date Adopted: 9/2/03