

COMPLAINTS FROM PUBLIC

The Board of Education recognizes the right of community members to register individual or group concerns or complaints regarding school district programs, instruction, materials, operations, and/or staff members.

The Board believes that complaints are best handled and resolved as close to their origin as possible and that staff should be given every opportunity to consider issues and attempt to resolve any complaints or problems prior to Superintendent of Schools or Board of Education involvement. Therefore, the proper channeling of complaints will be as follows:

1. Teacher, Chairperson, Assistant Principal
2. Principal
3. Assistant Superintendent
4. Deputy Superintendent
5. Superintendent of Schools
6. Board of Education

Exceptions will be made to the above when complaints concern action or operations of the Board of Education.

All matters referred to the Superintendent and/or the Board must be in writing. Concerns registered directly to the Board as a whole or to an individual Board member shall be referred as soon as is reasonably possible to the Superintendent for investigation, report, and/or resolution. The Superintendent may refer complaints to other staff members when he deems appropriate. Individual Board members will refrain from expressing any judgment until such complaint may be submitted to the entire Board of Education by the Superintendent.

When an issue concerns an employee of the school district, the district will follow the executive session provisions of the Open Meetings Law.

Ref: Education Law §§1709(15); 1711(5)(f)
Board of Educ., Island Trees UFSD v. Pico, 457 US 853 (1982)
Education Law, §§3012; 3020-a
Civil Service Law, §65
Public Officers Law, §100(1)(f)
8 NYCRR Part 84

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