



**EAST RAMAPO CENTRAL SCHOOL DISTRICT
OFFICE OF FUNDED PROGRAMS
SPRING VALLEY, NEW YORK**

As Administrator of this school, I hereby give the following assurances with regard to materials and supplies on loan to our school through the **CARES Act**.

1. Equipment and/or other eligible materials will be used only for secular, neutral and non-ideological purposes and activities and will not be used for the purpose of aiding this school. Therefore, equipment including computers and/or other eligible instructional materials on loan from the Title Programs will not be used for religious activities.
2. The loan of equipment and/or other eligible instructional materials will be used for purposes outlined in the CARES Act.
3. I understand that materials, where applicable, loaned through the CARES Act funds, are the property of the East Ramapo Central School District, have been placed on the premises of this school (the actual school site as recognized by both the State Education Department and East Ramapo CSD), and will be used for students in grades K-12 solely for the purpose of accomplishing the educational objectives for which they've been loaned.
4. Measures will be taken to secure all materials on loan to prevent loss or theft. I understand that computers and/or peripherals may not be moved out of the building without prior notice to the Office of Funded Programs at East Ramapo CSD.
5. All loaned instructional materials and/or equipment will be identified and prominently labeled as being the property of East Ramapo CSD.
6. The school agrees to keep records of, including but not limited to, inventories of instructional materials and/or equipment on loan through the CARES Act and to provide information to East Ramapo CSD as reasonably may be required for audit and program evaluation.
7. I understand that it is my responsibility to inform my staff regarding these program requirements and to ensure that my staff and students comply with these requirements.
8. As with other programs, I understand periodic visits by state and local agencies may be made in order to ensure compliance with all state and local guidelines and that such visits may be made without prior notification.
9. I understand that a violation of the above assurances could result in the removal of the supplies and materials on loan from East Ramapo CSD.

Name of School Administrator

Signature of School Administrator

Date