

# *Family Handbook*

*2015 - 2016*



**The Jaguar  
Roars**

Mrs. Astrid Johnson

Principal

East Ramapo Central School District

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## ***EAST RAMAPO CENTRAL SCHOOL DISTRICT***

### **ELDORADO ELEMENTARY SCHOOL**

5 Eldorado Drive, Chestnut Ridge, NY 10977-6496

Phone: (845) 577-6150

Fax: (845) 426-0850

***EDUCATION  
EQUALITY  
EXCELLENCE***

**MRS. ASTRID JOHNSON**  
*Principal*

September, 2015

Dear Eldorado Families,

As the principal of Eldorado Elementary School I would like to welcome you to the 2015-2016 school year. My name is Astrid Johnson, I have worked in East Ramapo Central School District in various positions since 2001. I am excited and look forward to getting to know you as we work together this school year.

Please note the following important information:

1. The first day of school is Wednesday, September 9, 2015. School hours are 8:05 am to 2:20 pm. I look forward to welcoming your child to Eldorado Elementary School.

All students will enter through the **Main Entrance** on the first day and every day of school. For the first day of school, classroom teachers will meet their students in the areas designated below:

- **Fourth Graders** will meet in the **Cafeteria**
- **Fifth Graders** will meet in the **Play Room**
- **Sixth Graders** will meet in the **Gymnasium**

2. Completed summer reading assignments will be collected on the first day of school. Please contact the main office if you need an additional copy of the assignment.

3. Lunch applications have been mailed out to your home. You must complete a form each school year for free and reduced lunch. If your child is not approved for free or reduced lunch, you may purchase breakfast for \$1.00 and lunch for \$1.60.

4. Bus Passes will be mailed to your home from the Department of Transportation. If you have any questions please contact Transportation at 577-6490.
  
5. Eldorado teachers have mailed out welcome letters to the students in their classes which could change based on the district's budget and student enrollment. School supply lists have been mailed out and are also on the school website.
  
6. This year we look forward to working with many new staff members. You will have an opportunity to meet them at our **Back to School Night on Tuesday, September 29, 2015**

I am looking forward to a great year as we travel the road of success together.

Sincerely

A handwritten signature in cursive script that reads "Astrid Johnson".

Astrid Johnson

Principal

## **WHOSE CHILD IS THIS?**

**"Whose child is this?" I asked one day**

**Seeing a little one out at play**

**"Mine," said the parent with a tender smile**

**"Mine to keep a little while**

**To bathe his hands and comb his hair**

**To tell him what he is to wear**

**To prepare him that he may always be good**

**And each day do the things he should**

**"Whose child is this?" I asked again**

**As the door opened and someone came in**

**"Mine," said the teacher with the same tender smile**

**"Mine, to keep just for a little while**

**To teach him how to be gentle and kind**

**To train and direct his dear little mind**

**To help him live by every rule**

**And get the best he can from school"**

**"Whose child is this?" I ask once more**

**Just as the little one entered the door**

**"Ours" said the parent and the teacher as they smiled**

**And each took the hand of the little child**

**"Ours to love and train together**

**Ours this blessed task forever."**

**~Author Unknown~**

## **Eldorado School Vision Statement**

*The Eldorado School Community is on a journey towards excellence. Our children guide us through the interests, needs and goals they possess as individuals. To that end, our students, parents and staff will collaborate to provide an environment that promotes academic rigor, fosters pride, nurtures the giftedness in each child and embraces our cultural diversity. We welcome all those who share our vision to join us on this historic journey.*

## **Eldorado School Mission Statement**

*The Eldorado Community is dedicated to educating the whole child. Curriculum and teaching strategies are designed to promote optimal learning and meet the needs of each student within a safe and nurturing environment. We place strong emphasis on reading, self-expression, mastery of computational and problem solving skills, social and scientific exploration, artistic creativity and physical activity. Independent thinking and respect for the opinions of others are stressed. Our students are provided with the tools to become well-rounded, self-respecting, caring and thinking members of society.*



## **EAST RAMAPO CENTRAL SCHOOL DISTRICT**

### **VALUES**

**We, the East Ramapo education community, value:**

- **the pursuit of academic excellence**
- **collaborative relationships among individuals and groups**
- **the richness of our diversity**
- **addressing the needs of all students**
- **a safe and nurturing environment**
- **creative and critically-thinking individuals**
- **involvement in local and global issues**
- **respect for oneself and others, and**
- **ethical behavior**

### **VISION**

**The values that form our foundation allow us to envision a school district that utilizes the richness of its diversity to meet the needs of all students in a global society. We will work toward harmonious partnerships that provide a community involvement that build upon scholastic excellence, cultural appreciation, and ethical behavior among individuals who are committed to lifelong learning and a**

positive future.

## MISSION

**Our mission, as the East Ramapo Central School District, is to make our district more child-centered in an environment of excellence for students and staff, marked by high expectations through an open team approach involving teachers, administrators, support staff, parents, and students in a process that will identify the goals and develop strategies to meet them in our schools.**

## ELDORADO SCHOOL POLICIES AND PROCEDURES

### ATTENDANCE POLICY

Children between the ages of six and sixteen are required by law to attend school. Regular attendance and punctuality are vital to each child's academic success. To that end, it is expected that all children be in attendance each day. Should your child need to be absent from school for illness or other legal reason and you would like to pick up his/her class work and/or pressing homework, please call the school office (577-6150) by 8:30 a.m. and your child's teacher will be notified. Please note that teachers may not provide work for extended vacations. To ensure the safety of your child, the District has a first day of absence calling policy. Your child is required to bring a note from home when he or she returns to school. It should include your child's name, dates of absence and reasons for absence. Please allow children who are ill to recuperate fully at home.

Parents are urged to consult the school calendar before planning family vacations. If a child misses school due to an extended vacation, it is recorded as an illegal absence.

## **BEHAVIOR IN SCHOOL**

In Eldorado School, children know that they are expected to exhibit responsible behavior in order to ensure each student's right to an excellent education. A **Code of Conduct** has been established to acquaint our students with the specific behaviors necessary to being a good citizen at school. It will be shared with students at the beginning of each school year and both parent and student will be requested to sign it to signify their knowledge of expected behaviors. You can also access the **Code of Conduct** on the District's website: [www.eram.k12.ny.us](http://www.eram.k12.ny.us)

At Eldorado, the ***Jaguar R.O.A.R.S!*** The entire school is working on learning how to show **Respect**, be **Organized**, demonstrate **Achievement**, act **Responsible**, and remain **Safe**. The expectations are clearly stated and taught throughout the building.

The students in Eldorado are extremely well behaved and enjoy productive learning experiences. However, if a child fails to obey the rules of conduct, appropriate consequences will need to follow. The first line of communication will be with the child. If the negative behavior persists, parent or guardian notification will follow (**referral in appendix**). We will ask the parent to become involved in this process as parents and teachers who support each other ensure a better education for the child. (**Code of Conduct Articles VI, VIII**)

## **BOOKS**

Students are issued textbooks by their classroom teachers and are encouraged to care for them by treating them as if they were their own property. Please assist your child in keeping the textbooks covered. If your child should lose or damage a textbook, he/she will be responsible for the cost of repairing or replacing it.

## **LIBRARY BOOKS**

Your child will be allowed to borrow one library book each week. Encourage your child to return the books before their due date. If your child should lose or damage a library book, he/she will be responsible for the cost of repairing or replacing it. Final report cards will not be issued to any student with outstanding library books.

## **BULLYING**

Every student has the right to be safe in and around school. Bullying makes students fearful, can lead to more serious violence, and interferes with a student's ability to concentrate and learn and is thus prohibited. **(Code of Conduct Article VI: E)**

Bullying is a pattern of abuse over time in which a student or students pick on another student or students. Bullying includes, but is not limited to, physical intimidation or assault; extortion; threats and threatening gestures; put downs; name-calling; cruel rumors; false accusations; social isolation and similar acts.

Staff members, who become aware of an act of bullying, are to intervene immediately and must report this in writing to the building principal who will send a copy of the report to the divisional assistant superintendent. The building principal or designee will investigate and contact parents of all parties. Follow up may include developing a safety plan; separating and supervising the students; discipline as provided in the code of conduct; providing staff support; and reporting incidents to law enforcement, if appropriate. The results of the investigation and follow-up will be

reported by the principal or designee to the assistant superintendent. Students and parents who become aware of an act of bullying should report this to the building principal or designee. Forms will be available to fill out in order to file a complaint about bullying. Such forms will be available in the main office of each building. A student who retaliates against a reporter will be subject to discipline.

The Superintendent or designee shall develop administrative regulations to implement this policy and ensure that it appears in student handbooks.

### **BUS RULES AND PROCEDURES**

It is of utmost importance that children travel safely between home and school. While your child will be taught about bus safety at school, it is requested that you please discuss with your child the safe and acceptable behaviors necessary both when waiting for and when riding the bus. Please remind your child of the following expected behaviors on the bus or at the bus stop:

Remain seated while the bus is moving. Refrain from:

- ✓ shouting, fighting, wrestling, etc.
- ✓ throwing objects on the bus
- ✓ annoying other children
- ✓ extending heads or arms from the bus window
- ✓ using profanity or obscene language
- ✓ damaging seats, glass or other parts of the bus
- ✓ disobeying or talking disrespectfully to the bus driver
- ✓ behaving in an unruly or unsafe manner
- ✓ using an improper bus stop
- ✓ crossing anywhere other than within sight of the driver in front of the bus

Every child attending Eldorado School rides a bus. Bus passes are mailed to your home by transportation. Children are to ride only their assigned bus to and from school. No exceptions! Students should have their bus passes with them. Transportation must be contacted at 577-6490 to arrange any stop other than your home address.

If your child experiences a problem on the bus, please call the Principal's Office at 577-6150.

Should a student fail to follow bus rules and regulations, the bus driver may submit a referral to the school administration. Depending on the nature, severity, and frequency of the problem, the student will be subject to consequences that may include suspension from the bus for up to one week.

**(Code of Conduct Article VI:F; VIII:B2)**

### **CELL PHONES**

Students are not permitted to use cell phones in the school building or on school grounds. **Cell phones used for calling or texting during the school day will be confiscated for parent pick up.** If a student needs to contact a parent/guardian regarding important school information, he/she should get permission from his/her teacher and report to the main office for assistance. **(Code of Conduct Article XIV)**

### **CONFERENCES**

Parents are always welcome at Eldorado School. Please be sure to stop in the main office to sign in and receive a visitor's pass. We ask that any unscheduled visits be for observation purposes only as to not interfere with the instructional day. Parents are asked to contact their child's teacher at any time during the school year to schedule a meeting to discuss any areas of concern. Teachers and parents are links between the school and the home. They are both aware that the child's

activities, behavior and relationships in one setting have a significant bearing upon the other.

## CURRICULUM

Throughout the entire range of academic programs, Eldorado's offerings meet or exceed all State requirements. We provide our students with a comprehensive *literacy* program aligned to NYS Common Core Curriculum. Recent additions to our curriculum are Wonders, Good Habits Great Readers, Read Well and Just Words. Our literacy program centers around a balanced literacy approach focusing on providing students with a strong reading and writing skills background. In all grades, students are grouped for reading within the classroom. Literacy is integrated with each individual teacher's science and social studies program. Our *mathematics* program is based on a problem solving, reasoning, hands-on approach in which we strive for computational proficiency based on a strong understanding of the concepts involved. "Math In Focus" is a new program that is consistent with the new NYS Common Core Curriculum.

ELA Common Core Standards are pertinent to every subject at every grade level. These skills are used to convey, analyze and evaluate information. In other words, they are necessary for all learning. The fourth grade *social studies* curriculum focuses on New York State. The students study our county and state's geography, history, government and social structure. The fifth grade social studies curriculum focuses on geographic, economic and social/cultural understandings related to the United States, Canada and Latin America. In sixth grade, the course of study emphasizes the interdependence of all people, with a focus on Western and Eastern Europe and the Middle East including a study of early civilizations.

Our *science* curriculum focuses on units in the Life, Physical and Earth sciences as well as the Human Body. All units are supported by hands-on learning materials.

## DAILY SCHEDULE

Your child will be in his or her assigned class for most of the day. Language Arts, Math, Reading, Social Studies and Science will be studied in this class. Students who qualify may be scheduled for additional time with support personnel in the identified area.

## D.A.R.E.

Fifth Grade students participate in D.A.R.E. (Drug Abuse Resistance Education). The primary focus of DARE is to educate students about the many social influences that pressure young people to experiment with drugs. Upon completion of the ten-week program, each student receives a certificate of achievement at a graduation ceremony.

## DISMISSAL PROCEDURES

Eldorado begins dismissing children to go home at 2:20 PM. Any dismissal changes must be sent to the school **in writing**. If you plan on picking up your child at dismissal time please arrive in the office no earlier nor no later than 2:15 PM. Please wait in the Main Lobby. **If a parent/guardian has not arrived in the main office before the student's bus has been called, he/she must get on his/her regular bus.** When you pick up your child during the school day or at the end of the school day, please park your car in the parking lot.

**ONLY NAMES APPEARING ON THE EMERGENCY CARD CAN PICK UP A CHILD.**

## DRESS CODE

The responsibility for student dress and appearance shall rest with the individual student and



parents. However, the Board of Education requires students to attend school in appropriate dress that meets health and safety standards and does not interfere with the learning process. The Board of Education Code of Conduct states:

A student's dress, grooming and appearance, including hair style/color, jewelry, make-up and nails, shall:

- 1) Be safe, appropriate and not disrupt or interfere with the educational process.
- 2) Recognize that extremely brief garments such as tube tops, net tops, halter tops, spaghetti straps, plunging necklines (front and/or back), short shorts, short skirts, and see-through garments are not appropriate.
- 3) Ensure that underwear is completely covered with outer clothing.
- 4) Include footwear at all times. Footwear that is a safety hazard will not be allowed.
- 5) Not include the wearing of coats, hats or other headwear in school except for a medical or religious purpose.
- 6) Not include items that are vulgar, obscene, libelous or denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation or disability. Not promote and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities.

Parents will be contacted for a change of clothing for students who come to school dressed inappropriately. Should parents not be able to drop off an appropriate change of clothing, the school will supply more appropriate attire for the school day. Any student who repeatedly fails to comply with the dress code shall be subject to further discipline, up to and including out of school suspension. Students must come prepared with sneakers on the days they have physical education.

**(Code of Conduct Article V)**

### **EARLY DISMISSAL**

There will be an early dismissal for Parent/Teacher Conference on the following days: December 17, December 22 and March 17 and March 31, 2016. Buses leave at approximately 12:30 PM on those days. Breakfast and lunch are both served on early dismissal. Staff development days on October 15 and February 4, 2016 dismissal is at 11 AM with no lunch being served for those days. Reminder notices will be sent home with your child.

### **FREQUENT ABSENCES/TARDINESS**

Lack of consistent attendance can have an adverse effect on a student's academic achievement. We take our responsibility of educating students very seriously. When a child is absent, important minds-on instructional time is missed, as well as opportunities to socialize with peers or to participate in school activities, which is also critical at this age.

Consistently arriving late for school can have an adverse effect on a student's academic achievement. Student is tardy if he or she arrives after 8:20. We do not want this to happen to your child, and your support is extremely important. Your child will miss the important start of school, which includes announcements and instructions for the day ahead. Frequent tardiness will not instill in your child the importance of being punctual and might give the impression that school is not sufficiently important to warrant being on time. If there is a situation you need to discuss with our school nurse or Principal, please feel free to do so and together we can provide a rich educational experience for your child.

If a tardy arrival is necessary, have your child report to the office to sign themselves into the Late

Book and receive a late pass before going to his or her classroom.

## HOMEWORK POLICY

Homework is an important part of the learning experience. It is an assignment given by the teacher to be completed outside of the regular classroom time. Homework is given in order to review class work, reinforce skills and stimulate new interests and critical thinking. This is also a vital vehicle for communicating to parents what is going on in the classroom. Homework develops responsibility and good study habits. Assignments should average about 40-60 minutes per day, although some will vary in length.

Your child should be made aware that homework assignments are important and must be completed in a responsible and timely manner. Every Eldorado student will receive a homework planner in the beginning of school year. The homework planner should be used to record daily assignments and correspondences with you and the teacher. Included in homework should be daily reading and studying. Your child's teacher will consider homework when compiling his or her grades. It is important to develop good homework habits from the beginning. Here are some hints.

1. Encourage your child to write their homework assignments in their homework planner and bring home all required materials to complete their assignment.
2. Help your child find a quiet area to work. Good light and a supportive chair are important.
3. Set up a homework time for each school night. Try to maintain this time whenever possible. Make sure your child has no other family responsibilities at this time. Keep disturbances at a minimum (loud noises, younger siblings, etc.)
4. Assist your child in setting up the supplies needed.

5. Sit next to a child who has trouble getting started. Encourage your child, but let your child do his or her own work.
6. Set homework time limits. Optimum working time is in 20 minute blocks with short breaks of 5 minutes between each block. The use of an egg timer can help some students stay within the time limits.
7. Encourage your child to read for 20 minutes each night. Encourage your child to study notes and books for 10 minutes each night.
8. Praise and reward your child for homework well done.

### **ILLNESS**

Should your child become ill during the day, the nurse will notify you by phone and suggest that you pick up your child. Please follow the pick up procedure noted in the dismissal section. It is extremely important to have an UPDATED EMERGENCY CARD on file with the nurse.

### **INCLEMENT WEATHER BEFORE SCHOOL BEGINS**

If schools in East Ramapo are to be closed before the start of the school day a decision will be made by 6:00 AM. **East Ramapo K-12 Alert System** will relay a phone call to all registered households with information regarding school closure and/or delayed opening. Additionally, all radio stations listed below, the district's Infophone, and a special internet web site ([www.cancellations.com](http://www.cancellations.com)) will have the information by 6:30 AM. If a delayed opening has been announced, please continue to listen to your radio station, call Infophone, or monitor [www.cancellations.com](http://www.cancellations.com) about the possibility of school being closed.

For up-to-the-minute information on the possibility of a delayed opening or school closing, you may listen to any of the following radio stations: WRRCR (1300 AM), WFAS (1230 AM), WBNR (1260 AM), WLNA (1420 AM), WVOX 1460 AM), Rockland Emergency Radio (1640 AM), WRTN

(93.5FM), WHUD (100.7 FM), WFAS (103.9 and 106.3 FM), and WSPK (104.7FM).

You may also call Infophone, the district's 24-hour message service, at 577-6565. Infophone is kept up to the minute during all emergency situations; if you call after 6:30 AM and do not hear a school-closing message, then it means that school will be in session.

### **INCLEMENT WEATHER *WHEN SCHOOL IS IN SESSION***

If school is already in session and grades 1-12 are being sent home early because of poor weather conditions that decision will be made by 11:15 AM.

*Please do not call the school district or individual schools to find out if children are being sent home early, as that will only tie up the phone lines.*

Parents are urged to have a current emergency telephone number on file at school. You are also urged to make your child aware of where to go and what to do in case of an emergency dismissal during regular school hours.

### **INTERNET PERMISSION SLIPS**

Parents are expected to fill out an Internet Permission Slip giving permission for their child to use the school's Internet with adult supervision.

### **LIBRARY MEDIA CENTER**

The Library Media Center is open on a regular basis and is supervised by our librarian. Each class comes to the library for a scheduled forty-minute block each week. The purpose of the class is to encourage students to use the library as a resource for class and homework assignments, as well as simply for the enjoyment of the materials and books. In addition, our computer lab, laptops, and

Smart Boards are available for research purposes by all classroom teachers.

Students are permitted to use the library during the school day and during recess with the permission of their classroom teacher. Each student may check out one book for a period of up to two weeks. Students are responsible for the books they borrow and will be asked to reimburse the school in the event that a book is lost or damaged beyond repair.

### **MEALS AT SCHOOL**

Proper nutrition is taught in school. It is important for your growing child to have a healthy, well-balanced breakfast and lunch.

The East Ramapo School District has breakfast available in all elementary schools. Students who are eligible for free or reduced price lunches will be eligible for free or reduced price breakfasts; however, all students are eligible to purchase breakfast at the cost of \$1.00.

Breakfast is available in the cafeteria between 8:05-8:20AM. If we have a delayed opening due to bad weather, there is no breakfast program.

Your child will have a thirty-minute lunch period followed by a thirty-minute recess period. Recess will be outdoors unless the weather is inclement. It is important that your child brings appropriate outer clothing for recess.

Children may bring lunch to school or purchase lunch for **\$1.60**. Menus will be sent home each month. If you elect to send your child to school with lunch, label all lunch boxes and bags with your child's name.

Free or reduced rate breakfast and lunch are available for those who qualify. If you believe you

qualify, please contact the Eldorado School Cafeteria at 577-6150 for more information. **Families eligible for a reduced price or free lunch must fill out a new application every September. Children will not receive free or reduced meals after September 30<sup>th</sup> if the current year's form has not been approved.** Only one application per family needs to be filled out listing all children in the family.

In order to enjoy lunch in an orderly, pleasant, and safe lunchroom, where students can eat their meals without disruption, we emphasize good manners and respect for others. Your child will be expected to follow the rules of conduct in the cafeteria.

### **MEDICATION IN SCHOOL**

If a condition exists where your child needs medication during the school day, please ask your physician to send a written statement, countersigned by you, which includes the following information:

- Child's Name
- Name of Medication
- Dosage
- Times to be Dispensed
- Length of time medication is needed
- Symptoms to be observed

A parent or guardian needs to bring the medication to the school nurse in its original container, with the original prescription label. **Under no circumstances should the medication be given to the student to be taken on his own including non-prescription drugs i.e. Tylenol, Advil.** If a student has been diagnosed with a strep infection, he/she must be on medication for 24 hours before returning to school.

## **MOVING**

If you are going to move, you must notify Central Registration, at 105 South Madison Avenue, Spring Valley (577-6065) and supply proof of your new address. They will set up any change in transportation that might be necessary and send the information to Eldorado School. A change in home or work phone numbers may be reported directly to the Eldorado Office at 577-6150.

It is important to change your address even if you remain in the same school zone or change apartments in the same building. Important mail such as bus passes and test reports will not reach you without an up-to-date address.

If you are moving out of the East Ramapo Central School District entirely, please inform the Eldorado office of your child's last day of attendance.

## **PARENT-SCHOOL COMMUNICATION**

Good communication between parents and teachers ensures a quality education for children. Eldorado School will be reporting to you on your child's progress during the school year via notes, phone calls, progress reports, conferences and report cards.

An open line of communication between parents and teachers is important to us. If you have a question or concern about your child, you can contact his/her teacher either by sending a note to school, writing a note in your child's homework agenda or calling to ask that a message be placed in the teacher's mailbox at school. The parent/school partnership is encouraged in every way possible. One of the best ways to become involved in your child's education is through PTA. You are urged to join and become involved.



## **PHOTOGRAPH OPT OUT FORM**

During the course of the school year, many activities take place during which children are photographed and/or videotaped. It is a possibility that your child may appear in those pictures or videotape which may be used in newsletters, newspapers or on our website. If you **do not** want your child to be included you must notify the school in writing. A form will be sent home in September for this purpose.

## **PTA (PARENT TEACHER ASSOCIATION) VOLUNTEER**

There are many ways in which a parent may become involved in his/her child's education through the Eldorado PTA. All parents are welcome and encouraged to participate as a volunteer at Eldorado.

## **PERMISSION SLIPS**

Your child will be bringing home permission slips to attend special programs or field trips during the school year. You can help your child by signing the permission slip and encouraging its return to school before the due date.

## **REPORT CARD SCHEDULE**

There will be a first quarter progress report and report cards will be issued on a trimester schedule. You will meet with teachers twice a year.

### ***Parent Teacher Conference Schedule:***

- *1<sup>st</sup> Report Card - December 17<sup>th</sup> and December 22<sup>nd</sup>*
- *2<sup>nd</sup> Report Card - March 17<sup>th</sup> and March 31<sup>st</sup>*

### ***Report Card Schedule***

- *1<sup>st</sup> Report Card – December 17, 2015*
- *2<sup>nd</sup> Report Card – March 17, 2016*
- *3<sup>rd</sup> Report Card – June 23, 2016*

Please carefully review your child's progress and discuss the progress report and/or report card with your child. Parent-Teacher conferences are scheduled after the first quarter progress report and the second report card. However, you may schedule a conference with your child's teacher at any time during the school year to keep apprised of your child's strengths and weaknesses.

### **SCHOOL HOURS**

Eldorado School is an early elementary school. Children can enter the building at 8:05AM. **Prior to 8:05 AM there is no adult supervision.** The school day begins at 8:05 AM and ends at 2:20 PM. On half-days, dismissal will be at 11:00 AM. On Early Dismissal days, students are dismissed at 12:30 PM.

### **SCHOOL SUPPLIES**

School supplies are the responsibility of the student. Each teacher will send home a list of supplies needed and will remind the students at the beginning of the school year (**see appendix**). Each grade supply list is also posted on our website. Please check periodically to see if your child's supplies need to be replenished.

### **TELEPHONE NUMBERS**

Main Office	577-6150	Mrs. Kim Smith & Mrs. Monica Nicolucci
School Nurse	577-6150 x7003	Mrs. Noreen Taylor
Kitchen	577-6150 x 7005	

District Office \ 577-6000 ~ Central Registration \ 577-6065 ~ Transportation \ 577-6490

## SUPPORT SERVICES

School Psychologist	Dr. Jennifer Slomiany
School Psychologist	Mrs. Rachel Matza
Reading Teacher	Mrs. Feifer, Ms. Quinones & Mrs. Cavellero
Resource Room	Mrs. Aferiat & Ms. Beiro
Speech Teacher	Mrs. Momperousse, Mrs Ragasa-Molinaro & Mrs. Payano
ESL Resource Room	Mrs. Lajara & Mrs. Mercado

## TOYS & VIDEO GAMES, ELECTRONIC TOYS AND OTHER VALUABLE ITEMS IN SCHOOL

Students must leave toys, video games, and electronic toys at home. If a child brings a toy, video game, electronic toy, etc. to school it will be confiscated and held for parent pick-up. Some examples are hand held games, trading cards, electronic items, and collectibles. **The school will not take responsibility for items that are lost, destroyed or stolen. (Code of Conduct Article XIV)**

## TESTING

Students are expected to take the New York State English Language Arts and Math Assessments in April. Students in Grade 4 are expected to take the New York State Science Assessment in June (**testing calendar in appendix**). Three times a year students reading and writing skills are assessed using the DRA (Developmental Reading Assessment) and the East Ramapo Writing Prompt.

Please speak with your child's teacher for additional information.

## VISITING SCHOOL

For our children's safety, we lock exterior doors and ask ALL VISITORS, including parents, to report to the office and sign in the Visitor's Book. If you need to drop off lunch or other items, please bring them directly to the main office. Your child will then be called by the school secretary to pick up

his/her item.

We welcome visits but require that an appointment be arranged if you need to meet with your child's teacher. Please contact your child's teachers to schedule an appointment, this will ensure that the teacher will be available when you come to

school. These procedures will help maintain the optimum learning environment in all classrooms.

**(Code of Conduct Article XV)**