

**EAST RAMAPO CENTRAL SCHOOL DISTRICT
TRANSPORTATION OFFICE
105 SOUTH MADISON AVENUE, SPRING VALLEY, NEW YORK 10977
TELEPHONE: (845) 577-6490
TRANSPORTATION REQUEST – PRIVATE OR PAROCHIAL SCHOOLS**

STUDENT'S NAME: _____ ENTERING GRADE _____

Last First

ADDRESS: _____ APT: _____

Number Street City State Zip Code

PREVIOUS ADDRESS: _____

(ONLY IF YOU HAVE MOVED WITHIN THE PAST YEAR)

BIRTHDATE OF STUDENT: ___/___/___ MALE ___ FEMALE ___ PHONE: _____

MO. DAY YR. EMERGENCY PHONE: _____

NAME OF SCHOOL WHICH STUDENT WILL ATTEND _____

SCHOOL ATTENDED LAST YEAR _____

DOES STUDENT PRESENTLY RIDE A SCHOOL BUS IN EAST RAMAPO? YES ___ NO ___

Print Name of Parent or Guardian Signature of Parent or Guardian Date

****PLEASE NOTE:**

1. STUDENTS MUST BE FIVE YEARS OLD BEFORE DECEMBER 1 TO BE ELIGIBLE FOR TRANSPORTATION.
2. YOU CAN ONLY APPLY FOR TRANSPORTATION TO ONE SCHOOL FOR EACH CHILD.
3. STUDENTS MUST BE REGISTERED AT SCHOOL TO WHICH TRANSPORTATION IS REQUESTED.
4. APPLICATIONS ARE TO BE COMPLETED AND RETURNED NO LATER THAN APRIL 1 IN ORDER TO BE ELIGIBLE FOR TRANSPORTATION.
5. IF THIS IS THE FIRST TIME TRANSPORTATION IS REQUESTED FOR STUDENT, IT WILL BE NECESSARY TO PROVIDE PROOF OF BIRTHDATE AND ADDRESS.

FOR OFFICE USE ONLY:

STUDENT ID # _____

SCHOOL CODE _____ AM AFTER _____ ROUTE: _____

STOP CODE _____ PM AFTER _____ STOP: _____

ROUTE CODE _____ FRI. AFTER _____ TIME: _____

Information on District Review of Transportation Requests to Non-Public Schools

Upon receipt of a completed Transportation Request Form to a Private or Parochial School, the District will conduct an evaluation of each request and notify the parent of its determination as soon as possible. In conducting the review of transportation request applications, the District must comply with the transportation requirements and guidelines established under the Education Law, the Regulations of the Commissioner of Education, and Board Policy.

Transportation determinations are based upon various statutory requirements including, but not limited to the following parameters:

Under 15 Miles – In accordance with Education Law Section 3635(1)(a), transportation from neighborhood bus stops is provided to non-public schools when the distance from the student's home to the drop-off point at the non-public school is 15 miles or less. The distance is measured by the nearest available publicly maintained route.

Over 15 Miles – Upon the discretion of the Board of Education in accordance with Education Law Section 3635(1)(b), the District may establish centralized pick-up points when a non-public school is over 15 miles from the student's residence. The non-public school must have at least one student in attendance who lives within 15 miles from the school. Each year the District will establish the appropriate centralized pick-up points based on the requests filed for transportation by the parents of non-public students by the April 1 deadline. The District is not responsible for providing transportation from home to or from the pick-up point. However, the District may provide transportation to a student if the residence of the student is located on an established route for the transportation of students to the centralized pick-up point, provided such services do not result in additional cost to the District.

Transportation of Students with Disabilities – Parents or guardians of students with disabilities may request transportation to non-public schools up to 50 miles each-way from their home in order for their student to receive the appropriate special education services and/or programs. Education Law Section 4402(4)(d) requires the District to review all applications and provide suitable transportation up to a distance of 50 miles to and from the requested non-public school upon certain conditions. Suitable transportation up to a distance of 50 miles shall be provided if the student has been identified by the District's Committee on Special Education (CSE) as a student with disabilities and if the student is attending the non-public school for the purpose of receiving services or programs similar to the special education programs recommended for such student by the CSE.

If you need additional assistance in completing the Transportation Request Form or have any questions or concerns, please contact the Transportation Office at 845-577-6490.